

# CASTLEMAINE STUDY CENTRE

## Guest Information

8 The Terrace, Castlemaine VIC 3450  
P: (03) 5470 5621 E: [theterrace@eda.edu.au](mailto:theterrace@eda.edu.au)



### INTERNET ACCESS/ PHONE

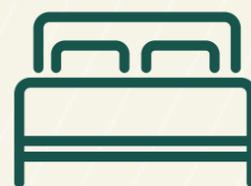
The Terrace has wifi access throughout the building.  
Username: The Terrace  
Password: 8DenisJen



There is one phone handset at Castlemaine in the living room. Please limit phonecalls to emergencies.

### LAUNDRY & CLEANING

- Laundry bags will only be done if the activity is longer than 7 days. Laundry days will be indicated by the director of the activity.
- Clean towels and sheets will be delivered to your room on specific days within the activity. Please place dirty sheets in blue trolleys outside dining room.
- Spare towels and bed linen are available in cupboard next to Chewton Room.



### FACILITIES LOCATION

- Beach towels - Cupboard next to Chewton bedroom. The pool is heated for long activities only.
- First Aid kit- Common bathroom next to Castlemaine bedroom.
- Insect repellent, torches, sewing kit, hot water bottles and shoe shining kit- Cupboard next to Walhalla Bedroom.
- Iron & board- Walk in cupboard across from Clunes Bedroom. Flowers basket & secateurs- Under "Books for Sale" cupboard in Chapel-Dining corridor.



### PARKING & SMOKE DETECTORS

- All cars are to be parked at the back in the Butterworth property.
- For your safety smoke alarms are installed throughout the Study Centre. The smoke alarms are very sensitive. Please take care to avoid false alarms by closing bathroom doors while having a shower.
- Castlemaine Study Centre has a no smoking policy.



### KITCHENETTE

- A fully equipped kitchenette can be found in the dining room. Feel free to use in between meals; coffee, teas, milk, biscuits and juice will be available at all times.
- Please do not disturb table settings when using the kitchenette.
- Please wash and replace items used for the next person to use.



**Questions:** Julie Wiseman (Household Administration): 0422 868 023  
Robert Wiseman (Maintenance & Accounts): 0419 002 378